

## BSL ADMISSIONS PROCEDURE TRANSFER F1 STUDENTS

For students currently studying in the U.S. and who want to transfer-in to Brooklyn School of Languages from another SEVP certified school, follow the admissions procedure below.

### Apply to BSL

- Eligibility requirements:
  - All students must be at least 18 years' old by their program start date
  - Prospective F1 students are only eligible to apply for the Intensive English Course at BSL
  - Students must be in good status at their current school
- Transfer students must submit the following documents as a part of the application process:
  - Completed and signed transfer-in form
  - Completed and signed enrollment form
    - For students with dependents, a completed Dependent Form for each dependent
  - Copy of passport
    - For students with dependents, a copy of each dependent's passport + proof of relationship (birth certificate or marriage license)
  - Copy of F1 visa
    - For students with dependents, a copy of each dependent's F2 visa
  - Copy of I-94 form
  - Copy of current I-20 form
  - Copy of bank statements or bank letter (issued within last 90 days) showing the total amount of tuition costs + \$2,000 for housing/living costs per month of intended study
    - If bank statement/letter is not in student's name, a completed BSL sponsor form
    - For students with dependents, an additional \$750/dependent per month of intended study
- Submit your documents
  - All documents listed above must be received and approved prior to transferring. All documents should be submitted by e-mail to [info@brooklynschooloflanguages.com](mailto:info@brooklynschooloflanguages.com)

### Make your tuition payment

- Payment due dates
  - At the time of booking: Deposit (\$300 for course and \$300 for housing)
  - First session payment: First 8-week session payment is due at least 28 days before course start date (or at time of booking for late bookings)
  - Continued session payments: Each 8-week session payment is due before the start date of each session
- Payments can be made by credit/debit card or by using the school's online payment portal

### Brooklyn School of Languages, LLC

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[www.brooklynschooloflanguages.com](http://www.brooklynschooloflanguages.com) | [www.facebook.com/pages/brooklyn-school-of-languages.com](https://www.facebook.com/pages/brooklyn-school-of-languages.com)

### Register for class

- Students must register within 15 days of the start date on their I-20 form. Registration must be done in person
- **Please note:** students who do not register by their program start date are in violation of their F1 status and may be in danger of being terminated. If students have any questions or concerns about their program start date, they should contact their DSO immediately.

### Questions?

- For any questions or concerns related to the admissions procedure, transfer process, etc. please contact the school or visit us in-person
  - Address: 16 Court Street (34<sup>th</sup> Floor), Brooklyn, NY 11241
  - E-mail: [info@brooklynschooloflanguages.com](mailto:info@brooklynschooloflanguages.com)
  - Phone: (+1) 347-763-6905